

**LYNDEBOROUGH BOARD OF SELECTMEN  
MEETING MINUTES  
August 21, 2013**

**Members Present:** Chairman Kevin Boette, Arnie Byam & Fred Douglas

**Staff Present:** Interim TA Burton Reynolds; Admin. Asst. Cindi Hasty; RA Kent Perry and Lt. Rance Deware

**Public Present:** Mark Schultz

**Media Present:** Jessie Salisbury and Dave Anderson

**Recorder:** Pauline Ball

**Approval of Minutes, Manifests, and Items For Signature:**

The Board addressed all items that needed their signature.

**Appointments:**

**6:30 p.m. Highway Dept. – Salt Contract**

Burton Reynolds said that they have received salt bids from several suppliers. Cargill, our supplier last year is at (\$59.61) and the State bid Eastern is at (\$53.35 if delivered and \$49.84 on site). He said that the quality of Eastern's salt is the best because the salt is taken from the ocean and evaporated. Cargill's salt is mined from the Great Lakes. He's more familiar with the service given by Cargill than with Eastern. Mr. Reynolds asked if they should go with Cargill if their bid met the State's bid and the Board agreed. He noted that the highway dept. is using more salt than in the past and wondered if the salt budget should be increased for the upcoming year. **Chairman Boette** asked for a 5-year average of salt use so that the Board can make a decision on an increase.

Referring to the Center Road improvement project, RA Perry said that he has one more culvert to install but he's waiting for an easement on the Bragdon property. He also has to finish the cosmetic work along the road as well as cementing drainage grates and putting down some additional asphalt in these areas.

Mr. Reynolds and RA Perry met with the FEMA representatives and a group of observing students at the site of the proposed Johnson Corner Road bridge/culvert construction project. He said that everything looks good and they should have an answer before town meeting on whether or not the funds will be available. He noted that this is a 75/25% project with the lesser cost being the town's responsibility. The road agent's crew and equipment will still be able to participate in the project to help lower the town's share of the expense.

**MS-4 (Revenues)**

Mr. Reynolds said that he was working on the MS-4 report Estimated Report of Revenues for the DRA which is due on September 1<sup>st</sup> and is used when setting the tax rate. A revised total amount of \$592,000 was very close to the estimated amount of \$590,000 projected back at Town Meeting time. He reviewed each item on the revenue report with the Board who did not have any issues with the report.

**6:45 p.m. Police Dept. Update**

**Lt. Deware** and the Board briefly discussed the Vehicle Replacement schedule for the upcoming 2014 Capital Improvement Plan (CIP.) Presently the cruisers are on a three year replacement rotation and all agreed that a four (4) year rotation based on need would be preferable. **Selectman Douglas** voiced concern with the cruiser mileage (10 miles per gallon) as well as the fuel cost to operate the larger vehicles. He would like to consider a smaller vehicle, such as a sedan. He did note that the Ford Explorer gets 16 miles per gallon. **Chairman Boette** stated that the sedans have no purpose in Lyndeborough because of the terrain and winter weather conditions i.e., ground clearance is important during heavy accumulations of snow; accessibility is needed in all seasons. Mr. Reynolds agreed that two 4 wheel drive vehicles were preferable.

**Chairman Boette** added that the present cruisers have more room inside for the officers who carry an array of equipment on their belts. **Lt. Deware** also commented that the seats in a sedan are curved and there isn't enough back support. Mr. Reynolds said that more research was needed on their options. Referring to his budget, **Lt. Deware** said that his budget numbers were good but maintenance cost would be close because of tie rod and AWD sensor issues. He said that he was able to get fourteen months from the tires before being replaced.

- **Office issues**

Mr. Reynolds said that the new bookkeeper will need two more weeks of mentoring before going on her own. All is going well with her training. He said that all the adjustments found by the auditors for 2012 have been made and he is methodically going through the accounts for 2013 to make sure expenses are properly classified.

**Community Open Forum:**

Jessie Salisbury said that the Heritage Commission will receive the new sign next week and Wally Holt will install it near the bench on the Village. The commemorative bricks have arrived and the commission is working on the final layout plan. It is their intention to have the project completed by next Memorial Day for the 100<sup>th</sup> year celebration. Additional bricks can still be purchased and will be laid out during the second phase.

Ms. Salisbury stated that they have the first draft of the old house project completed and that the town clerk has it available for resident's review and comments. They are also looking for more old pictures to include in the report.

Ms. Salisbury remarked that the glass case in the meeting room is empty and that the Fire Dept. is working on the next display.

**New Town Business:**

- Security Systems

**Ms. Hasty** said that requests for quotes were sent out to Monadnock Security, Capitol Alarms and One Source Security and they should be back by September 4<sup>th</sup>. She explained the different security needs for each town building to these companies and all were interested in returning a quote but no pricing was discussed. **Chairman Boette** suggested looking at a town wide contract.

**Old Town Business:**

- Town Ordinance Considerations

This issue was not discussed at the meeting.

- G & K Update

Mr. Reynolds and the Board discussed the issue once again concerning G & K contract. **Chairman Boette** asked Mr. Reynolds to determine how great the cost difference would be if they pay the penalty to end the G & K contract and sign a new contract with Unifirst. Mr. Reynolds responded that a decision needed to be made by Sept. 1<sup>st</sup>.

**VOTE: Chairman Boette made a motion to switch from G & K to Unifirst, if Mr. Reynolds could determine that the difference in cost would be within \$500. Selectman Douglas seconded the motion and the VOTE in favor of the motion was unanimous.**

- Falcon Ridge property

**Ms. Hasty** explained that the town clerk had determined the cost breakdown involved in Mr. Moheban's possession of the Falcon Ridge property after the owner relinquished his rights. Because there were concerns about whether the breakdown included the legal expenses, **Ms. Hasty** said that she would check with the town clerk before the documents are signed and notarized at the September 4<sup>th</sup> meeting.

- Chief of Police – Review of Resumes

The Board made a decision to close the public meeting so that they could read and discuss the resumes received for the Chief of Police position. They told those present that the names would be announced once the final candidates are notified.

**Board of Selectmen's Meeting Minutes**

**8-21-13**

Mark Schultz asked to be considered for a place on the citizen's panel when the discussion met that period in the vetting process.

**Adjournment:**

All scheduled items having been addressed, the public meeting was closed at 7:45 p.m.

The Board entered into a non-public hearing to discuss the resumes received for the Chief of Police position at 7:45p.m. The Non-Public session would also include another issue under RSA 91-A: 3 II (a&b).

The non-public meeting closed at 9:00 p.m. with the Selectmen announcing that after reviewing 5 applications for the Chief of Police position they will bring 3 candidates forward for consideration.

Date: August 21, 2013  
Pauline Ball, Recorder

Kevin J. Boette  
Chairman

Arnie Byam III

Fred Douglas

**APPROVED BY THE BOARD OF SELECTMEN ON SEPTEMBER 4, 2013**